

# NATIONAL LAW UNIVERSITY DELHI

SECTOR-14, DWARKA NEW DELHI-110078

## NOTICE INVITING QUOTATION

1. Date of Invitation of quotation : 13<sup>th</sup> February, 2024
2. Last date of submission : 1.00 PM on 23<sup>rd</sup> February, 2024
3. Date of opening : 23<sup>rd</sup> February, 2024 at 3.00 PM

National Law University Delhi invites sealed quotations from reputed firms/vendors for supply of Electronic Standee.

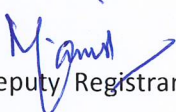
The quotation is required to be submitted in a sealed cover addressed to the Registrar, National Law University Delhi, Sector- 14, Dwarka, New Delhi – 110078 so as to reach the University on or before 1.00 P.M on 23<sup>rd</sup> February, 2024 duly superscripting the quotation for “**Supply of Electronic Standee**” on the top of sealed envelope. The quotation box is available at the Main Reception of the University where quotation is to be dropped.

### Scope of work: Supply of Electronic Standee

Sr. No.	Name of Item	Quantity
1.	Supply of Electronic Standee (Specification as provided in financial bid document)	03 Nos.
2.	Customized Branding	03 Nos.
3.	2 years Extended Warranty	03 Nos.

### **Terms and conditions:**

1. The agency is to submit earnest money of Rs. 10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft in the name of Registrar, National Law University, Delhi along with the quotation.
2. The vendors are requested to visit the University in order to examine the sample of above mentioned Electronic Standee before quoting the rates and attach the certificate of this effect.
3. The agency is required to submit its quotation on their letter head.
4. Cutting and overwriting in the quotation are not allowed. If, there is cutting and overwriting such quotation will not be entertained.
5. No manpower will be provided by the University for Loading and unloading the goods/material.
6. Delivery period: Supply & Installation within 7 days from the date of Issue of the Purchase Order
7. The quotation received after last date and time of submission will not be entertained.
8. Copy of PAN card is to be enclosed.
9. Copy of GST Registration certificates is to be enclosed.
10. Registration certificate as per existing norms (indicating the legal status-company/partnership firm/proprietorship concern etc.) to be enclosed.
11. The conditional quotations would not be accepted.
12. If the vendor is unable to execute the work after receiving the purchase order the firm will be debarred for one year to participate in the tendering process of the University and the debar notice will be uploaded on the University website.
13. If it is found, that the supplied items are not satisfactory and as per requirement, the University have rights to cancel the order and no payment will be made in this regard.
14. The university has reserved the rights to cancel the quotation/tender without assigning any reason/ notice.

  
Deputy Registrar

## FINANCIAL BID

To,

The Registrar  
National Law University, Delhi  
Sector-14, Dwarka  
New Delhi-110078

## Subject: Financial Bid for Supply of Electronic Standee

Madam,

I/we have gone through the tender document and terms & conditions, understood it fully and declare that I/we shall abide by the terms and conditions mentioned therein for supply of the items required. I/we here also saw the sample of Electronic Standee on dated:.....

Sr. No.	Particulars	Qty.	Rate	Amt.
1.	Supply of Electronic Standee <b>Specifications:</b> FS 43P 43" Passage Pro Signage Display with MS casing & Toughened Glass, Sleek design, easy to handle, Plug & Play with Content Management System	03		
2.	Customized Branding	03		
3.	2 years Extended Warranty	03		
Total				
GST				
Grand Total				

I/we certify that information furnished above is true and correct. All the terms and Conditions mentioned in the tender documents are acceptable to us.

Documents Attached:

- 1) Copy of PAN Card is to be enclosed
- 2) Copy of GST Registration Certificates is to be enclosed.
- 3) Registration certificate as per existing norms (indicating the legal status-company/partnership firm/proprietorship concern, etc.)

(Authorized Signature)

Name of the Company: \_\_\_\_\_

Name of the Authorized Person: \_\_\_\_\_

Address of the Company: \_\_\_\_\_

Contact No: \_\_\_\_\_

Email Id: \_\_\_\_\_